



# Student application instructions

## Board deadlines

### Monday, January 23, 2006

Application postmark deadline. Applications postmarked after January 23, 2006 will be processed for the October 2006 exam.

### Wednesday, February 22, 2006

Final Credential Review Committee meeting for the April 2006 exams. All requested materials must be in the Board office no later than 12 noon or you cannot receive approval for the April 2006 exams.

## ELSES deadlines

### Wednesday, February 15, 2006

Proctor request

### Wednesday, March 1, 2006

ELSES exam registration

### Wednesday, March 1, 2006

ADA, religious, special accommodations

### Contact ELSES

+1 877 536 7729 US TOLL FREE

+1 864 654 6966 FAX

WEBSITE <http://www.els-examreg.org/ohio.php>

## The Board must approve your application before you can sign up with ELSES!

## Locations

The April 22, 2006 NCEES Fundamentals of Engineering and Fundamentals of Surveying exams are being administered in Cleveland, Cincinnati and Columbus. Contact your school to see if it offers the exams locally.

## Eligibility

Only students — undergraduate or graduate — who plan to graduate by October 28, 2006 are eligible. All students must be **currently** enrolled in an Ohio EAC/ABET or TAC/ABET curriculum in engineering or engineering technology, or a Board-approved curriculum in surveying. If you are not a student as defined here, go to our website at <http://ohiopeps.org/exams/index.html> to determine your exam eligibility.

## Cost

The exam application fee is \$25.00 and must be included with your application to the Board. Make your check payable to **Treasurer, State of Ohio**. The exam registration, proctoring and accommodation fees are paid to ELSES. Go to the ELSES website at <http://www.els-examreg.org/ohio.php> for more information.

## Instructions

Applications must include a letter from the dean's representative including student's name, curriculum and anticipated graduation date. Application, fee and letter from the dean must be mailed to the Board and postmarked no later than January 23, 2006. **Do not send transcripts.** If the Board approves your qualifications, you will receive an approval letter in the mail. If you have not received your approval letter by February 23, 2006, contact us to find out your approval status. When you receive your approval letter, you must register for the exam by going to <http://els-examreg.org/ohio.php> and following the Ohio-specific instructions.

## State Board of Registration for Professional Engineers and Surveyors

77 South High Street, Room 1698 • Columbus, Ohio 43215-6108

+1 614 466 3650 VOICE

+1 614 728 3059 FAX

+1 877 644 6364 US TOLL FREE +1 877 OHIO ENG

EMAIL [exams@mail.peps.state.oh.us](mailto:exams@mail.peps.state.oh.us)

WEBSITE <http://ohiopeps.org>